



# 42<sup>ND</sup> CLRA | ACRSD NATIONAL

## AGM, CONFERENCE & TOURS ROAD TO RECOVERY

SEPTEMBER 18-21, 2017, MACDONALD ISLAND PARK, FORT McMURRAY, ALBERTA

TRADE SHOW (SEPTEMBER 18 & 19), CONFERENCE AND TOUR SPONSORSHIPS OPPORTUNITIES

Dear Valued Sponsors,

Thank you to all previous, future and interested sponsors of the CLRA National AGM and Conference. Please read the following rules and guidelines carefully. A limited number of sponsorships are available; we thank all who have applied. If you have questions regarding sponsorship please contact Chad Hohol at [chad.hohol@gmail.com](mailto:chad.hohol@gmail.com).

Best Regards,

CLRA 2017 National Conference Organizing Committee

### General

- All sponsors will have their company name and/or logo displayed, within the conference program and on the CLRA website as well as on the main conference screen.

### Payment, Deadlines, and Logo Requirements

- Email your completed form (below) with your credit card information to the CLRA National Office ([tamara@managewise.ca](mailto:tamara@managewise.ca)). Your emailed sponsorship forms MUST be received via this email address, other methods of submission will not be accepted.
- Payment for sponsorship must be received by **August 15, 2017** to confirm your sponsorship, no exceptions. Payments are non-refundable.
- All sponsors are to submit company logos in both JPEG and EPS format via email no later than August 07, 2017, no exceptions. WITHOUT YOUR LOGOS YOU WILL NOT BE ADVERTISED! Logos must be sent to the CLRA National Office ([tamara@managewise.ca](mailto:tamara@managewise.ca))

### Booth Sponsor Information

- Only 8 booth spaces available. Be sure to book early.
- One conference registration included. This registration does not include either tour, please register separately for the tours.
- The booth space is approximately 10' by 10'.
- Set-up for booth sponsors can occur from 12 NOON to 7 PM on Monday, September 18, 2017. Take down of booth must occur prior to 11PM on Tuesday, September 19, 2017.

### Other Sponsors

- The lanyard sponsor is responsible for supplying 140 **double ended lanyards** to the CLRA executive one week prior to the conference. The design is up to the sponsor; however the lanyards must be no-spin style with clips on each end. Plastic name tag holders are not required.
- The door prize sponsors are responsible for providing a door prize to be drawn at the event. We request that the prizes ideally are sized for easy airline travel. Please contact Chad Hohol directly regarding your prize selection ([chad.hohol@gmail.com](mailto:chad.hohol@gmail.com)).
- The program sponsor will have their company advertisement on the rear page of the program. As this is an ad, it is the responsibility of the sponsor to have the page fully completed and submitted to the CLRA for inclusion into the program no later than August 07, 2017.
- Presentation room sponsors will have the opportunity to have a banner stand and small table inside the room (inside rear corner). This table is to be no more than 4' square or 36" round.

**Thank you to all sponsors for helping to make this event a success!**

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<b>1. Contact Information</b> (please fill in all information requested)	
Company Name:	
Contact Person:	
Mailing Address:	
E-mail:	
Phone:	
Name of Complimentary Registration with Booth Sponsor:	

<b>2. Sponsorship - check one</b>			
	<b>Event</b>	<b>Cost</b>	<b>Notes:</b>
<input type="checkbox"/>	Booth Sponsor (8 available)	\$1300.00	Provide name of attendee (1) above.
<input type="checkbox"/>	Water Bottle Sponsor – 2 Days (1 available)	\$200.00	Sponsor must provide 100 water bottles for each day.
<input type="checkbox"/>	Monday Wine Reception (2 available)	\$1,500.00	
<input type="checkbox"/>	Tuesday Breakfast (1 available)	\$650.00	
<input type="checkbox"/>	Tuesday Coffee Break (2 available)	\$300.00	
<input type="checkbox"/>	Tuesday Lunch (1 available)	\$500.00	
<input type="checkbox"/>	Tuesday Dinner & Reception (2 available)	\$1,500.00	
<input type="checkbox"/>	Wednesday Bus Sponsor (1 available)	\$950.00	
<input type="checkbox"/>	Wednesday Lunch (1 available)	\$500.00	
<input type="checkbox"/>	Wednesday Historical/Heritage Tour (1 available)	\$500.00	
<input type="checkbox"/>	Wednesday BBQ Dinner (1 available)	\$1,000.00	
<input type="checkbox"/>	Lanyard Sponsor (1 available)	\$500.00	Sponsor must provide 140 double ended lanyards.
<input type="checkbox"/>	Program Sponsor (1 available)	\$750.00	
<input type="checkbox"/>	Presentation Room Sponsor (2 available)	\$650.00	
<input type="checkbox"/>	Draw Prize Sponsor (3 available)	N/A	Please contact Chad Hohol directly regarding your prize selection (chad.hohol@gmail.com)
<input type="checkbox"/>	Friends of CLRA Sponsor (10 available)	\$200.00	Small logo advertising in the program

<b>3. Payment</b>			
<b>Payment Type</b> (circle ONE)	<b>Credit Card Number</b> (if paying by credit card)	<b>Expiry Date</b> (Mo/Yr)	<b>Cardholder Name</b> (please print)
Cheque/Visa/MC			
<i>By signing here, I am authorizing the Total Amount(s) shown above to be charged to my credit card.</i>			